



Date Received by OIG: _____

Control No. _____

COMPLAINT OF EMPLOYEE MISCONDUCT

I hereby submit this Complaint of Employee Misconduct to the Office of the Inspector General of the City of Houston. **I AFFIRM that all facts and circumstances stated below are true and correct, to the best of my knowledge.**

I have read City of Houston Executive Order No. 1-39 ("E.O. 1-39") in its entirety. (A copy of E. O. 1-39 may be viewed at <http://www.houstontx.gov/execorders.html>.)

The name(s) of the person(s) (with their respective City Departments in parentheses) who appear to have engaged or to be engaging in "employee misconduct" within the meaning of E. O. 1-39¹ are as follows:

A summary of the events or circumstances (including dates of events, where known) that have led me to believe that the employee(s) listed immediately above have engaged or are engaging in "employee misconduct" is as follows:

(Complainant may attached additional pages as necessary to complete this section.)

Have you filed a grievance concerning this complaint? _____

Signature of Complainant

Printed Name of Complainant/Employee #

My mailing address, work and cell telephone number(s) are as follows:

If I am a City of Houston employee, my Department is:_____. My supervisor's name is:_____ and his/her work number is:_____. My email address is:_____.

¹ E.O. 1-39 defines "employee misconduct" as "an act intentionally committed by a City employee, relating directly or indirectly to the employee's employment with the City, and violating a state or federal law, a City Ordinance, an Executive Order, or a Mayor's Policy."